



# Crows Nest State School P & C Association

Crows Nest State School  
1 Littleton Street, Crows Nest, Qld, 4355  
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www.crownestss.eq.edu.au

## APPLICATION FOR P&C MEMBERSHIP 2016

Please complete and return to the P&C Secretary

Name:

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Address:

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Home Phone:

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Mobile Phone:

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Email Address:

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**I am:**

- A parent of a student attending the school
- A staff member of the school
- An adult interested in the school's welfare, and my date of birth is \_\_\_\_\_

**I am:**

- Applying for new membership
- Renewing my membership

**I apply for membership in the Crows Nest State School Parents and Citizens' Association and I undertake to:**

- a) Promote the interests of and facilitate the development and further improvement of the School and the good order and management of the School; and
- b) Comply with the constitution of the P&C Association, including the P&C Association Code of Conduct as specified in Schedule 2 of the constitution, and any valid resolutions passed by the Association.
- c) I have read and signed the Code of Conduct on the back of this application.

If a person has been convicted of an indictable offence, it is grounds for removal in accordance with the *Education (General Provision) Act 2006*.

**Signature:**

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**Date:**

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*Official Use Only - P&C Secretary*

Date Received: \_\_\_\_\_

Date Accepted: \_\_\_\_\_

Secretary's  
Signature \_\_\_\_\_

Entered into  
P&C Register: \_\_\_\_\_

# CODE OF CONDUCT

This Code of Conduct clarifies the expected standards of all P&C Association Members. It has been adopted to aid all members of our school community to work as a cohesive group in partnership with the school.

The Code is intended to promote and maintain the highest standard of ethical behaviour by P&C Association Members. Members of a P&C Association should adhere to the Code of Conduct at all times. This Code applies to each member of a P&C Association.

P&C Association members are to:

- Act in the best interest of the total school community at all times
- Conduct and present themselves in a professional manner and act ethically and with integrity at all times
- Act with courtesy and demonstrate respect for all persons, either fellow P&C Association members, school staff, parents/carers, students, community members
- Remain objective and avoid personal bias at all times
- Represent all members of the school community
- Engage the school and wider community in developing and effecting school priorities, policies and decisions in a manner that is a consultative, respectful fair
- Declare any conflicts of interest and not misuse their office to advance individual views or for personal gain
- Make fair, transparent and consistent decisions
- Provide objective and independent advice
- Listen and be tolerant of the views and opinions of others, even if those views and opinions differ from their own
- Treat official information with care and use it only for the purpose for which it was collected or authorised
- Respect confidentiality and information privacy (about the school, community members, staff or students) at all times and not disclose confidential information
- Not use confidential or privileged information to further personal interests
- Be responsive to the requirements of the school community
- Seek to achieve excellence in educational outcomes for all students at the school
- Listen and respond to issues and concerns regarding strategy and policy
- Work within the boundaries of the *Education (General Provisions) Act 2006*, the *Education (General Provisions) Regulation 2006* and the Department of Education, Training and Employment's policies and procedures relevant to P&C Association operations.

## Acknowledgement

I \_\_\_\_\_, have read and understand the above Code of Conduct as it applies to my membership in the Crows Nest State School P&C Association.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_